



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, February 15, 2018

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Martin Rowley, President
Bill Barker, Vice President
Dan Burgess, Director
Devin Capps, Director
Reg Cousineau, Director

1. 4:00 PM OPEN SESSION / FLAG SALUTE / ROLL CALL

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

It is the policy of the Board to refer concerns from members of the Public to the District Manager for investigation and resolution, if appropriate. Presentations are limited to three minutes. In compliance with the Brown Act the Board may not take action on any matter that is not on the agenda. The public will be offered an opportunity to comment on agenda items when the items are presented.

3. DISCUSSION ITEMS

- a. Request to designate a Director as a voting delegate for the Local Agency Formation Commission (LAFCO) election to attend the February 23, 2018, Special District Annual Meeting in Avila Beach, and consider nominating a Director as a candidate for the open Alternate Commissioner special districts member seat:** *(Action required: Open public comment; at the close of public comment, motion to consider to approve or amend recommendation, by voice vote)*
- b. Request to approve a task order from the District Engineer to update the District Standard Specifications and Drawings (Standards) in the amount of \$6,000:** *(Action required: Open public comment; at the close of public comment, motion to consider to approve or amend recommendation, by voice vote)*
- c. Request to review and consider approval of a draft conditional will serve letter for Vesting Tentative Tract Map 2879, and provide direction to staff:** *(Action required: Open public comment; at the close of public comment, motion to consider to approve or amend recommendation, by voice vote)*

- d. Request to review and consider approval of a draft conditional will serve letter for Vesting Tentative Tract Map 3110, and provide direction to staff:** *(Action required: Open public comment; at the close of public comment, motion to consider to approve or amend recommendation, by **voice** vote).*

4. CONSENT ITEMS

The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a Motion must be made for approval.

- a. Meeting Minutes:** Receive/approve minutes of regular meeting of January 18, 2018.
- b. Warrant Register:** Receive/approve January 2018 warrants.
- c. Treasurer's Report:** Receive/file January 2018 report.
- d. Treasurer's Report:** Receive/file FY2017/18 2nd quarter report
- e. Fiscal Report:** Receive/file January 2018 status report.
- f. Manager's Report:** Receive/file January 2018 report.
- g. Staff Reports:** Receive/file January 2018 reports.

5. DIRECTORS/MANAGER COMMENTS

This item is the opportunity for Board Members or Staff to make brief announcements or reports, ask questions related to District business and for Directors to request Staff to report back on a particular matter or place an item on the agenda.

6. ADJOURNMENT. *(Action required: by motion and voice vote, adjourn meeting)*

The next regular Board of Directors meeting is scheduled for Thursday, March 15, 2018.

Notes:

- All comments concerning any item on the agenda are to be directed to the Board President.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first at the District Office, 4870 Heritage Road, Paso Robles, CA.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all of its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.