



Heritage Ranch Community Services District
4870 Heritage Road, Paso Robles, California 93446
(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, September 21, 2017

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Reg Cousineau President
Martin Rowley, Vice President
Bill Barker, Director
Dan Burgess, Director
Devin Capps, Director

1. 4:00 PM OPEN SESSION / FLAG SALUTE / ROLL CALL

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

It is the policy of the Board to refer concerns from members of the Public to the District Manager for investigation and resolution, if appropriate. Presentations are limited to three minutes. In compliance with the Brown Act the Board may not take action on any matter that is not on the agenda. The public will be offered an opportunity to comment on agenda items when these items are presented.

3. CAMP ROBERTS – ARMY NATIONAL GUARD: Monthly update. *(Action required: receive report).*

4. DISCUSSION ITEMS

A. Guidelines for Submission and Tabulation of Protests in Connection with Water and Sewer Rates: Request to receive and file memorandum reaffirming previously established guidelines for submission and tabulation of protests in connection with water and sewer rates. *(Action required: at the close of public comment, motion to consider to approve or amend recommendation, by voice vote).*

B. District Engineer Agreement: Request to approve an agreement with Wallace Group to continue to provide professional engineering services to act for the Heritage Ranch Community Services District in the capacity of District Engineer *(Action required: at the close of public comment, motion to consider to approve or amend recommendation, and direct President to sign Agreement, by voice vote).*

- C. **Code of Ordinances Policy Regarding Leak Adjustment:** Submittal of a resolution amending Resolution 17-04 - Appealing Stage II Drought Water Use Regulations, by deleting the declaration that there is no leak forgiveness policy. *(Action required: at the close of public comment, motion to consider to approve or amend recommendation, and direct President to sign Resolution, by roll call vote).*
- D. **Code of Ordinances Policy Regarding Development and New Construction:** Request to receive and file memorandum reviewing Code of Ordinances policy regarding Development and New Construction and provide any direction to staff. *(Action required: at the close of public comment, motion to consider to approve or amend recommendation, by voice vote).*

5. CONSENT ITEMS

The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a Motion must be made for approval.

- A. **Meeting Minutes:** Receive/approve minutes of regular meeting of August 17, 2017.
- B. **Warrant Register:** Receive/approve August 2017 warrants.
- C. **Treasurer's Report:** Receive/file August 2017 report.
- D. **Fiscal Report:** Receive/file status report August 2017.
- E. **Manager's Report:** Receive/file August 2017 report.
- F. **Staff Reports:** Receive/file August 2017 reports.

6. DIRECTORS/MANAGER COMMENTS

This item is the opportunity for Board Members or Staff to make brief announcements or reports, ask questions related to District business and for Directors to request Staff to report back on a particular matter or place an item on the agenda.

7. ADJOURNMENT. *(Action required: by motion and voice vote, adjourn meeting)*

The next regular Board of Directors meeting is scheduled for Thursday, October 19, 2017.

Notes:

- All comments concerning any item on the agenda are to be directed to the Board President.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first at the District Office, 4870 Heritage Road, Paso Robles, CA.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all of its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.