



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**
Minutes of January 18, 2018

1. 4:00 PM OPEN SESSION / FLAG SALUTE / ROLL CALL

President Rowley called the meeting to order at 4:00 pm and led the flag salute.

Secretary Gelos called the role. Director Capps was absent. All other Directors were present.

Staff present: General Manager Scott Duffield, Office Supervisor Kristen Gelos and Operations Manager/Assistant General Manager Jason Molinari.

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No comments

3. PUBLIC HEARINGS

A. Hearing to consider protests to a proposed solid waste fees increase and, if no majority protest exists, recommendation to approve a resolution adopting adjusted solid waste fees effective February 1, 2018: President Rowley opened the public hearing. Manager Duffield provided a brief summary of the item and answered any questions from the Board. President Rowley asked if there were any public comments, there were none.

Secretary Gelos reported no protests were received. President Rowley closed the public hearing.

Director Barker made a motion to approve Resolution 18-01 amending District Code of Ordinances Section 3.900 (C), solid waste fees. Director Cousineau seconded the motion. The motion passed by a roll call vote:

Ayes: Directors Barker, Burgess, Cousineau, Rowley

Absent: Director Capps

Director Capps arrived at 4:15.

4. DISCUSSION ITEMS

A. Request to consider approval of a proposal from GSI Water Solutions, Inc. to provide professional services associated with a Basin Boundary Modification Request (BBMR) in accordance with the Sustainable Groundwater Management Act for a not to exceed amount of \$22,000, and amend the FY 2017/18 capital budget to include the BBMR work: Manager Duffield provided a brief summary of the item and answered any questions the Board had. Manager Duffield introduced Mr. Paul Sorensen with GSI Water Solutions. Mr. Sorensen provided a summary of the Boundary Modification request process and answered questions from the Board.

During public comment of the item, Mr. Rob Stewart, a Heritage Ranch resident, questioned why the District has been denied in the past and what agency is denying the request. Mr. Sorensen addressed the question.

Director Barker made a motion to approve proposal from GSI Water Solutions, Inc. with the understanding Manager Duffield will provide updates on each Phase. Director Burgess seconded the motion. The motion passed by a unanimous voice vote:

Ayes: Directors Barker, Burgess, Capps, Cousineau, Rowley

- B. Request to consider approval of a proposal from Tuckfield & Associates to perform a Connection Fee study for a not to exceed amount of \$7,654, and amend the FY 2017/18 capital budget to include the Connection Fee study work:** Manager Duffield provided a brief summary of the item and answered any questions the Board had. Director Burgess asked if there was a way to have new developers coming into Heritage Ranch pay the increase and be able to pass on the credit to the customer. District Engineer, Steve Tanaka, mentioned that could be something we have Tuckfield & Associates look into adding in the study. Mr. Tanaka also expressed to the Board the importance of this study and updating rates to cover future improvements to the District infrastructure.

Director Barker made a motion to approve the proposal from Tuckfield & Associates to perform a Connection Fee study. Director Cousineau seconded the motion. The motion passed by a unanimous voice vote:

Ayes: Directors Barker, Burgess, Capps, Cousineau, Rowley

- C. Submittal of an Amendment to Household Hazardous Waste Agreement with the San Luis Obispo County Integrated Waste Management Authority (IWMA):** Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Director Burgess made a motion to approve the Amendment to Household Hazardous Waste Agreement. Director Barker seconded the motion. The motion passed by a voice vote:

Ayes: Directors Barker, Burgess, Capps, Cousineau, Rowley

- D. Request to approve the District's participation in a Local Hazard Mitigation Plan:**

Manager Duffield provided a brief summary of the item. Director Burgess wanted more information before agreeing to participate in the plan. Director Barker felt it necessary to participate and was concerned if the District did not take action now, we would be too late to participate at all.

Director Burgess made a motion to table the item to a future board meeting. The motion did not receive a second.

Director Capps made a motion to approve the District's participation in a Multi-Jurisdictional Local Hazard Mitigation Plan. Director Barker seconded the motion. The motion passed by a voice vote:

Ayes: Directors Barker, Capps, Cousineau, Rowley

Nays: Director Burgess

Manager Duffield commented that he would still be bringing back more information on this item for the Boards review.

5. CONSENT ITEMS

- A. Regular Meeting Minutes:** Receive/approve minutes of regular meeting of December 21, 2017.
- B. Warrant Register:** Receive/approve December 2017 warrants.
- C. Treasurer's Report:** Receive/file December 2017 report.
- D. Fiscal Report:** Receive/file status report December 2017.
- E. Manager's Report:** Receive/file December 2017 report.
- F. Staff Reports:** Receive/file December 2017 reports.

Director Barker made a motion to approve all consent items as presented. Director Cousineau seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Capps, Cousineau, Rowley

6. DIRECTORS/MANAGER COMMENTS

Director Capps asked Operations Manager Jason Molinari, how copper sampling was going.

7. RECESS TO CLOSED SESSION:

The Board met in closed session at 5:22pm, pursuant to Government Code Section 54957: Evaluation of performance of a public employee; General Manager.

8. RECONVENE TO OPEN SESSION:

The Board reconvened to Open Session at 5:35pm. There were no reportable actions from Closed Session.

9. ADJOURNMENT

On a motion by Director Barker and seconded by Director Burgess, the meeting adjourned at 5:45 pm to the next scheduled meeting on Thursday, February 15, 2018 at 4:00 pm.

APPROVED:

Martin Rowley, Board President

ATTEST:

Kristen Gelos, Board Secretary