



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**

Minutes of January 19, 2017

1. 4:00 PM OPEN SESSION / PLEDGE OF ALLEGIANCE / ROLL CALL

President Cousineau called the meeting to order at 4:00 pm and led the Pledge of Allegiance. Secretary Gelos called the roll. All Directors were present.

Staff present: General Manager John D'Ornellas, Office Supervisor / Board Secretary Kristen Gelos and Operations Manager Jason Molinari.

2. PUBLIC COMMENT

There were no comments

3. CAMP ROBERTS – ARMY NATIONAL GUARD

Lieutenant Colonel, Gregory Arenas gave a brief report of what was going on at the base this month and answered any questions from the Board as well as the public.

4. PUBLIC HEARING

Solid Waste Fee Increase: Manager D'Ornellas gave a brief summary on the Solid Waste Franchise Agreement and Fee/Service Ordinance. The Franchise Agreement has a fifteen (15) year term beginning February 1, 2017 and ending January 31, 2032. D'Ornellas said the District shall have the option to extend the agreement up to sixty (60) months.

D'Ornellas explained SMGC mailed notice on December 1, 2016, to all property owners receiving solid waste services within District boundaries. This notice detailed the new solid waste fees and service levels. As of January 12, 2017, no written comments from customers had been received.

President Cousineau opened the Public Hearing and asked if there were any comments from the public. There were no comments. President Cousineau closed the Public Hearing.

Director Barker had a question in regards to a section in the agreement. Manager D'Ornellas answered all questions.

Director Foti thanked Mr. & Mrs. George Kardashian, owners of San Miguel Garbage Company for their continued excellent service. Mr. Kardashian thanked the Board.

Director Barker made a motion to adopt Resolution 17-01 approving a solid waste collection franchise agreement with San Miguel Garbage Company and amending District Code Section 3.900 (C) and Chapter 8 for consistency with the Franchise Agreement. Director Burgess seconded the motion. The motion passed by a roll call vote:

Ayes: Barker, Burgess, Cousineau, Foti, Rowley

5. DISCUSSION ITEMS

A. Wastewater Treatment and Recycled Water Master Plan: Manager D'Ornellas gave a brief summary of the item and introduced Michael Nunley with Michael K. Nunley & Associates. Mr. Nunley provided a power point presentation to the Board which summarized the final Recycled Water Study.

Mr. Nunley answered any questions from the Board.

Director Barker made a motion to approve the Wastewater Treatment and Recycled Water Master Plan. Director Rowley seconded the motion. The motion passed by voice vote:

Ayes: Barker, Burgess, Cousineau, Foti, Rowley

- B. Rate Study Proposal:** Manager D’Ornellas provided the Board a brief summary of the Water and Wastewater Rate Study submitted by Mr. Clayton Tuckfield with Tuckfield & Associates.

D’Ornellas stated that the proposed cost of the Rate Study is \$29,974 with no optional tasks. Director Barker had a question in regards to one of the tasks in the study. D’Ornellas answered his questions.

Director Barker made a motion to approve rate study and award project to Tuckfield & Associates. Director Foti seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Cousineau, Foti, Rowley

- C. SGMA GSA Timeline:** Manager D’Ornellas provided an update on the Sustainable Groundwater Management Act. D’Ornellas stated that the Board directed staff to begin the process of forming our own GSA for the small portion of HRCSD land impacted by SGMA. The cost to form a GSA on our own is approximately \$5,000 with the Manager doing the bulk of the work with technical assistance from our engineer and geologist.

D’Ornellas said the other option for HRCSD is to simply turn over our SGMA responsibilities to the County. If we take this option, we will eliminate most management staff time needed to understand and manage the SGMA process, but will also eliminate our “seat at the table” for all Paso groundwater discussions and remove the HRCSD Board as a formal decision maker for Heritage Ranch issues. D’Ornellas stated that the cost the County will charge us to administer SGMA is also unknown. HRCSD is in a good position to negotiate with the County to keep our cost low and preserve our water rights.

Director Foti made a motion to hold a public hearing at the next Board meeting to form a GSA. Director Rowley seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Cousineau, Foti, Rowley

6. CONSENT ITEMS

- A. Regular Meeting Minutes:** Receive/approve minutes of December 15, 2016.

- B. Warrant Register:** Receive/approve December 2016 warrants.

- C. Treasurer’s Report:** Receive/file December 2016 report.

- D. Fiscal Report:** Receive/file status report for December 2016.

- E. Manager’s Report:** Receive/file December 2016 report.

- F. Staff Reports:** Receive/ December 2016 reports.

President Cousineau pulled item F. Staff Reports.

Director Barker made a motion to approve items A, B, C, D & E, as presented. Director Foti seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Cousineau, Foti, Rowley

Operations Manager Molinari gave a brief summary of the Operations Report and answered any questions from the Board.

Director Barker made a motion to approve item F, as presented. Director Burgess seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Cousineau, Foti, Rowley

7. DIRECTORS/MANAGER COMMENTS

There were no comments

8. CLOSED SESSION

The Board adjourned to Closed Session at 5:50 pm pursuant to Government Code section 54957(b): public employee performance evaluation – General Manager.

9. RECONVENE TO OPEN SESSION

The Board reconvened to open session at 6:07 pm. President Cousineau announced that Manager D’Ornellas had submitted notice that he will not seek renewal of his employment agreement which ends on June 30, 2017. President Cousineau said recruitment for a new General Manager will begin with the personnel committee bringing a timeline, recruitment process ideas and compensation for Board of Directors review at the February meeting.

10. ADJOURNMENT

On a motion by Director Barker and seconded by Director Rowley, the meeting adjourned at 6:08 pm to the next scheduled meeting on Thursday, February 16, 2017 at 4:00 pm.

APPROVED:

Reginald Cousineau, President

ATTEST:

Kristen Gelos, Secretary