



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**
Minutes of May 17, 2018

1. 4:00 PM OPEN SESSION / FLAG SALUTE / ROLL CALL

President Rowley called the meeting to order at 4:00 pm and led the flag salute.

Secretary Gelos called the roll. All Directors were present.

Staff present: General Manager Scott Duffield, Office Supervisor Kristen Gelos, Operations Manager/AGM Jason Molinari and District Engineer Steve Tanaka.

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No comments

3. PUBLIC HEARINGS

a. Submittal for approval a resolution Confirming Water and Sewer Standby or Availability Charges for FY 2018-2019: President Rowley opened the Public Hearing. Manager Duffield provided a brief summary of the item and answered any questions the Board had.

President Rowley asked if there were any public comments/protests, there were none. President Rowley closed the Public Hearing.

Director Barker made a motion to approve resolution 18-04 Confirming Water and Sewer Standby or Availability Charges for FY 2018-2019. Director Cousineau seconded the motion. The motion passed by a unanimous roll-call vote:

Ayes: Directors Barker, Burgess, Capps, Cousineau, Rowley

4. PRESENTATIONS

a. Presentation to recognize Ryan Brink for twenty years of service with the District: Manager Duffield provided a brief summary of Ryan Brinks' service with the District as well as the multiple certifications he has received/holds.

Manager Duffield presented a certificate of recognition to Mr. Brink and thanked him for his many years and dedication to the District.

b. Presentation to receive District Transparency Certificate of Excellence from the California Special District Leadership Foundation: Manager Duffield provided a brief summary of the item and presented to the Board, the District Transparency Certificate of Excellence.

5. DISCUSSION ITEMS

a. Request to approve the Technical Report for the Paso Robles Area Basin No. 3-004.06 Basin Boundary Modification Application, and set a Public Hearing for June 21, 2018, to consider submitting a Basin Boundary Modification to DWR pursuant to 23 California Code of Regulations Section 344.2: Manager Duffield provided a brief summary of the item and introduced Mr. Paul Sorensen of GSI. Mr. Sorensen gave a power point presentation to the Board and answered any questions they had.

Director Burgess made a motion to approve the Technical Report Paso Robles Area Subbasin No. 3-00406 Basin Boundary Modification Application and set a Public Hearing for June 21, 2018. Director Capps seconded the motion. The motion passed by a unanimous voice vote.

Ayes: Directors Barker, Burgess, Capps, Cousineau, Rowley

- b. **Request to Receive and file the second draft of the FY 2018/19 Budget and provide staff direction:** Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Report was received and filed.

- c. **Request to recertify the updated Sewer System Management Plan and direct staff to submit the plan to the State Water Board:** Operations Manager Molinari provided a brief summary of the background and the revisions to the 2018 SSMP.

Director Barker made a motion to approve recertify the updated Sewer System Management Plan and direct staff to submit the plan to the State Water Board. Director Burgess seconded the motion. The motion passed by a unanimous voice vote:

Ayes: Directors Barker, Burgess, Capps, Cousineau, Rowley

6. CONSENT ITEMS

- a. **Regular Meeting Minutes:** Receive/approve minutes of regular meeting of April 19, 2018.
- b. **Warrant Register:** Receive/approve April 2018 warrants.
- c. **Treasurer's Report:** Receive/file April 2018 report.
- d. **3rd Quarter Treasurer's Report:** Receive/fil report 3rd Quarter 2017/2018.
- e. **Fiscal Report:** Receive/file status report April 2018.
- f. **Manager's Report:** Receive/file April 2018 report.
- g. **Staff Reports:** Receive/file April 2018 reports.

Director Cousineau pulled item F (Manager's Report). Director Barker made a motion to approve items A – E and G, as presented. Director Cousineau seconded the motion. The motion passed by a unanimous voice vote:

Ayes: Directors Barker, Burgess, Capps, Cousineau, Rowley

Manager Duffield provided a brief summary of item F (Manager's Report) and answered any questions the Board had.

Director Burgess made a motion to approve item F as presented. Director Cousineau seconded the motion. The motion passed by a unanimous voice vote:

Ayes: Directors Barker, Burgess, Capps, Cousineau, Rowley

7. DIRECTORS/MANAGER COMMENTS

No comments

8. RECESS TO CLOSED SESSION

The Board met in Closed Session at 5:19 pm pursuant to Government Code Section 54957.6, for conference with labor negotiators.

9. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 5:35 pm. The Board of Directors directed Manager Duffield to prepare the Memorandum Of Understanding for consideration of Approval at the June 21, 2018 meeting.

10. ADJOURNMENT

On a motion by Director Barker and seconded by Director Cousineau, the meeting adjourned at 5:36 pm to the next scheduled meeting on Thursday, June 21, 2018 at 4:00 pm.

APPROVED:

Martin Rowley, Board President

ATTEST:

Kristen Gelos, Board Secretary