



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**

Minutes of June 15, 2017

1. 4:00 PM OPEN SESSION / FLAG SALUTE / ROLL CALL

President Cousineau called the meeting to order at 4:00 pm and led the flag salute. Secretary Gelos called the roll. All Directors were present.

Staff present: General Manager John D'Ornellas, Office Supervisor/Board Secretary Kristen Gelos and Operations Manager Jason Molinari.

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No comments

3. CAMP ROBERTS – ARMY NATIONAL GUARD

No report given.

4. DISCUSSION ITEMS

A. Rate Study Workshop: District Rate Study Consultant, Clayton Tuckfield presented a power-point presentation on the Water and Sewer Cost of Service and Rates Structure.

Director Barker made a comment, that even though we are raising rates, we will still keep our place in the Rate Structure comparing other agencies.

Director Barker made a motion to director Rate Study Consultant to prepare Administrative Draft for August 17 meeting. Director Rowley seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley

B. Preliminary Budget 2017/18: Manager D'Ornellas asked the Board if there were any questions in regards to the Preliminary 2017/18 Budget. There were none.

Director Barker made a motion to adopt the Preliminary 2017/18 Budget and scheduled July 20th for the Final Budget Public Hearing. Director Burgess seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley

C. Resolution of Appreciation to John D'Ornellas: President Cousineau introduced Mr. Joe Barget of Vandenberg CSD. Mr. Barget gave a brief speech on his long time working relationship with Manager D'Ornellas. Mr. Barget developed the Resolution for D'Ornellas.

President Cousineau read the Resolution aloud. Incoming General Manager, Scott Duffield said he was looking forward to his upcoming tasks and has some pretty big shoes to fill. Director Burgess thanked D'Ornellas for all of his hard work and dedication to the District. Former Director Ralph Alison, was on the Board when D'Ornellas was hired, thanked D'Ornellas for all of his commitment to the District.

Director Barker made a motion to adopt Resolution 17-06 recognizing General Manager John D'Ornellas for his service to HRCSD. Director Rowley seconded the motion. The motion passed by a roll-call vote:

Ayes: Barker, Burgess, Cousineau, Rowley

5. CONSENT ITEMS

A. Regular Meeting Minutes: Receive/approve minutes of Special Meeting of May 4, 2017 and regular meeting of May 18, 2017.

B. Warrant Register: Receive/approve May 2017 warrants.

C. Treasurer's Report: Receive/file May 2017 report.

D. Manager's Report: Receive/file May 2017 report.

E. Staff Reports: Receive/ May 2017 reports.

F. Dump Trailer Purchase: Transfer capital funds to budget equipment purchase this fiscal year.

Director Barker pulled item D.

Manager D'Ornellas provided a summary of the Manager's Report and answered any questions the Board had.

Director Burgess made a motion to approve all consent items as presented. Director Barker seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley

6. DIRECTOR APPOINTMENT

President Cousineau stated that at the May 18th meeting, the Board voted to fill the vacancy on the Board created by Tony Foti's resignation by appointment. The appointed person will hold office only until December 2018 and must run for office to be elected for any of the open seats on the Board. Notices were posted with a deadline date for letters of interest of June 8th. The Board received a total of 5 letters of interest.

Director Barker made a motion to appoint Kenneth Flauding to fill the vacant seat. Director Rowley seconded the motion. The motion did not pass. The roll-call vote was as follows:

Ayes: Barker, Rowley

Noes: Burgess, Cousineau

Director Burgess made a motion to appoint Devin Capps to fill the vacant seat. Director Cousineau seconded the motion. The motion did not pass. The roll-call vote was as follows:

Ayes: Burgess, Cousineau

Noes: Barker, Rowley

Director Barker stated Mr. Flauding would be great representation for the District. Director Burgess noted that Mr. Flauding did not even show up to the meeting to be appointed, there for not showing complete interest. Director Barker acknowledged Mr. Flauding not being present and Mr. Capps being present at the meeting. Director Rowley stated that he felt Mr. Flauding was best qualified.

Director Burgess made a motion to appoint Devin Capps to fill the vacant seat. Director Cousineau seconded the motion. The motion passed by a roll-call vote:

Ayes: Barker, Burgess, Cousineau, Rowley

7. DIRECTORS/MANAGER COMMENTS

The entire Board gave thanks to Manager D'Ornellas for his continued service with the District.

8. ADJOURNMENT

On a motion by Director Burgess and seconded by Director Barker, the meeting adjourned at 5:10 pm to the next scheduled meeting on Thursday, July 20, 2017 at 4:00 pm.

APPROVED:

Reginald Cousineau, Board President

ATTEST:

Kristen Gelos, Board Secretary