



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**
Minutes of November 16, 2017

1. 4:00 PM OPEN SESSION / FLAG SALUTE / ROLL CALL

President Cousineau called the meeting to order at 4:00 pm and led the flag salute.

Secretary Gelos called the role. Director Capps was absent. All other Directors were present.

Staff present: General Manager Scott Duffield, Office Supervisor Kristen Gelos and Operations Manager/Assistant General Manager Jason Molinari.

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Mr. Dan Lloyd, a developer, gave a brief presentation of two developments he is in the process of developing within Heritage Ranch.

3. CAMP ROBERTS – ARMY NATIONAL GUARD

No report given

4. DISCUSSION ITEMS

A. Request to approve the notice to property owners regarding a solid waste service fees increase, and schedule a public hearing for January 18, 2018, for adoption of the adjusted solid waste service fees: Manager Duffield gave a brief summary of the item. Mr. Aaron Kardashian of San Miguel Garbage provided a summary of the fee increase.

Director Barker made a motion to approve the notice to property owners regarding a solid waste service fees increase and schedule a public hearing for January 18, 2018. Director Burgess seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley

Absent: Capps

B. Receive a President's Special Acknowledgement Award from the Special District Risk Management Authority: Manager Duffield provided a brief summary of the item. Director Barker asked that we publicly post this award to the local newspapers.

The report was received and filed.

5. CONSENT ITEMS

A. Regular Meeting Minutes: Receive/approve minutes of regular meeting of October 19, 2017.

B. Warrant Register: Receive/approve October 2017 warrants.

C. Treasurer's Report: Receive/file October 2017 report.

D. Quarterly Treasurer's Report: Receive/file FY2017/18 First Quarter report.

E. Annual Treasurer's Report: Receive/file FY2016/17 annual report.

F. Fiscal Report: Receive/file status report October 2017.

G. Manager's Report: Receive/file October 2017 report.

H. Staff Reports: Receive/file October 2017 reports.

Director Barker pulled items G & H (Manager and Staff Reports). Director Barker made a motion to approve items A, B, C, D, E & F as presented. Director Burgess seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley
Absent: Capps

Manager Duffield provided a summary of the Manager's report and answered any questions the Board had. Operations Manager/Assistant General Manager Molinari provided a summary of the Operations Report and answered any questions the Board had.

Director Barker made a motion to approve items G & H as presented. Director Burgess seconded the motion. The motion passed by a voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley
Absent: Capps

6. DIRECTORS/MANAGER COMMENTS

No comments.

7. ADJOURNMENT

On a motion by Director Burgess and seconded by Director Barker, the meeting adjourned at 5:12 pm to the next scheduled meeting on Thursday, December 21, 2017 at 4:00 pm.

APPROVED:

Reginald Cousineau, Board President

ATTEST:

Kristen Gelos, Board Secretary